

**MINUTES
FOUNTAIN COUNTY COMMISSIONERS
JANUARY 4, 2021
9:00 A.M.**

**The following Fountain County Commissioners were present at the meeting:
Brenda Hardy, Andrew Hall and Tim Shumaker.**

PUBLIC COMMENT - none

MINUTES

A motion was made by Andrew Hall and seconded by Tim Shumaker to approve the minutes of the December 21, 2020 meeting as presented. Vote: 3-0

CLAIMS #1-79	\$183,566.30
Monthly Claims	\$1,964,997.66
Payroll Claims	\$233,339.17

A motion was made by Tim Shumaker and seconded by Andrew Hall to approve the Claims. Vote: 3-0

APPOINTMENTS

A motion was made by Tim Shumaker and seconded by Andrew Hall to appoint Brenda Hardy as President of the Board of Commissioners for 2021.

A motion was made by Andrew Hall and seconded by Brenda Hardy to appoint Tim Shumaker as Vice-President of the Board of Commissioners for 2021.

A motion was made by Tim Shumaker and seconded by Brenda Hardy to appoint Andrew Hall as Secretary of the Board of Commissioners for 2021. Vote: 3-0

A motion was made by Tim Shumaker and seconded by Andrew Hall to appoint Brenda Hardy as President of the Drainage Board for 2021. Vote: 3-0

APPOINTMENTS - 2020

A motion was made by Tim Shumaker and seconded by Andrew Hall to appoint Kent Minnette as well as his firm Taylor, Chadd, Minnette, Schneider & Clutter PC as the **County Attorney** for 2021. Vote: 3-0

A motion was made by Andrew Hall and seconded by Tim Shumaker to appoint Garth Kagels as the **Director of the Ambulance Service** for 2021. Vote: 3-0

A motion was made by Andrew Hall and seconded by Tim Shumaker to appoint Rusty Peevler as **Superintendent of the County Highway** for 2021. Vote: 3-0

A motion was made by Tim Shumaker and seconded by Andrew Hall to appoint Bob Cates as the **Veteran Service Officer** for 2021. Vote: 3-0

A motion was made by Tim Shumaker and seconded by Brenda Hardy to appoint Andrew Hall to the **LEPC Board** for 2021. Vote: 3-0

A motion was made by Andrew Hall and seconded by Tim Shumaker to appoint Brenda Hardy to the **Board of Finance** for 2021. Vote: 3-0

A motion was made by Tim Shumaker and was seconded by Brenda Hardy to appoint Andrew Hall to the **Community Action Program Board** for 2021. Vote: 3-0

INSURANCE COMMITTEE

A motion was made by Andrew Hall and seconded by Tim Shumaker to appoint the following to the Insurance Committee for 2021.

Brenda Hardy
Commissioner

Council Member

Colleen Chambers
(The council will appoint a member along with the Auditor and the Payroll/HR Clerk.)
Vote: 3-0

JAIL COMMITTEE

A motion was made by Andrew Hall and seconded by Brenda Hardy to appoint the following to the Jail Committee for 2021.

Terry Holt

Colleen Chambers

Tim Shumaker
Vote: 3-0

EMA ADVISORY BOARD

A motion was made by Tim Shumaker and seconded by Brenda Hardy to appoint Andrew Hall to the EMA Advisory Board for 2021.
Vote: 3-0

DISTRICT PLANNING COMMISSION - TABLED

A motion was made by _____ and seconded by _____ to appoint _____ to the District Planning Committee for 2021.
Vote: ____

PLAN COMMISSION

A motion was made by Andrew Hall and seconded by Brenda Hardy to appoint Tim Shumaker to the Plan Commission for 2021.
Vote: 3-0

CEMETERY COMMISSION - TABLED

A motion was made by _____ and seconded by _____ to appoint _____ to the Cemetery Commission.
Vote: ____

REGION 4 WORKFORCE

A motion was made by Tim Shumaker and seconded by Brenda Hardy to appoint Andrew Hall as the Region 4 Workforce System County Chief Elected Official to serve as a member of the Region 4 Workforce Service Area's Executive Council.
Vote: 3-0

ALCOHOLIC BEVERAGE BOARD

A motion was made by Andrew Hall and seconded by Tim Shumaker to appoint Rodger Foster on the Alcoholic Beverage Board for 2021.
Vote: 3-0

TRUSTEES OF FOUNTAIN COUNTY FOR EMPLOYEE BENEFIT TRUST

A motion was made by Andrew Hall and seconded by Tim Shumaker to appoint Brenda Hardy as trustee for the employee benefit trust.
Vote: 3-0
(The council will appoint a member along with the auditor and the payroll clerk.)

E-911 BOARD

A motion was made by Tim Shumaker and seconded by Andrew Hall to appoint Brenda Hardy to the E-911 Board for 2021.
Vote: 3-0

KELLER PC – CONTRACT RENEWAL - \$4,260.00

Currently \$3,870 monthly. Due to the excessive increase of computers purchased in 2020 this increases purchasing licenses, maintenance, etc. on these computers for the County.

A motion was made by Andrew Hall and seconded by Tim Shumaker to approve the Contract Renewal for January 1, 2021 – December 31, 2021. Vote: 3-0

PAWS N' CLAWS – CONTRACT RENEWAL – TABLED

The Commissioners would like explore other options and possibly build a County building specifically for housing animals.

DEPARTMENT HEAD REPORTS

Highway – Rusty Peevler

There are some issues at the Highway, main one being water in the gas tanks. That is being addressed. Also, the credit card is blocked with an outstanding fee of \$13.00. Colleen Chambers will be calling after the meeting to get it straightened out. Also, they have never had an assistant to the superintendent. He would like to make Travis Covault his Assistant.

A motion was made by Tim Shumaker and seconded by Andrew Hall to approve the position and appoint Travis Covault to Assistant Superintendent. Vote: 3-0

The handbook says that highway employees will not receive overtime if called out to work holidays or weekends. The Salary Ordinance says differently. The County Attorney and the Commissioners both agree that the handbook needs to be reevaluated.

A motion was made by Tim Shumaker and seconded by Andrew Hall to follow the Salary Ordinance according the Overtime pay for the Highway Dept. Vote: 3-0

Tim Shumaker asked why the Highway employees no longer get to take their trucks home. It was decided in past year that it was more cost effective to not take them home. It has been found that it is not the case and they should take them home to optimize the work day.

A motion was made by Tim Shumaker and seconded Andrew Hall to allow the Highway employees to take their trucks home. Vote: 3-0

Ambulance – Garth Kagels

316 runs last month. Highest ever. The 2018 Ford F-450 Ambulance has been in the shop and they found that the O2 ports are leaking and lines have a hole in them. The truck needs to go back the manufacturer to get it fixed.

Sheriff – Terry Holt

They are housing several inmates from Sullivan County.

The generator is still not working properly and DLZ has been contacted many times on the issue. They finally are sending out a technician. Evapar actually installed the generator.

Old Jail needs to have the lines flushed before they freeze. They need to find out if the old stainless-steel appliances that were damaged can be auctioned/sold. Kent Minnette stated we should get something in writing before we dispose of the appliances.

A motion was made by Tim Shumaker and seconded by Andrew Hall to appoint Andrew Krout to serve on the E-911 Board. Vote: 3-0

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Clerk – Paula Copenhaver

The County received the grant for reimbursement of extra funds spent during election through the COVID Pandemic. It was for just over \$10,000.

Judge – Stephanie Campbell

She came to the Commissioners and asked for permission to hire a new employee to be the Administrator for the Clinical Addiction Program. Her office would be at the New Jail. Kaela Allen is who they would like to hire.

A motion was made by Tim Shumaker and seconded by Andrew Hall to approve the new hire. **Vote: 3-0**

Maintenance – Rick Beck

Heating/ Cooling is on its last leg and needs to have a decision made on what steps are next to improve the heating/cooling in the building.

Coroner – Josh Whittington

Last year there were 30+ pickups, more than usual. More transports and calls. COVID did not have any bearing on this. There was only 1 confirmed COVID death. He will need an additional appropriation this year for slide boards for the 3-piece shelf unit. That will make the bodies easier to be moved in the cooler. He will be bringing quotes to the February meeting.

Auditor – Colleen Chambers

Human Resources / Payroll needs to be more private. To remedy that, she would like to purchase dividers to put around their desk. Also, she would like to purchase a new desk for her deputies in the office. The Commissioners agreed for her to go ahead with the purchase.

2020 Fountain County Financial Report – Auditor submitted

A motion was made by Tim Shumaker and seconded by Andrew Hall to approve the 2020 Fountain County Financial Report. **Vote: 3-0**

Optum Transplant Policy renewal premium rates:

Single \$ 5.36

Family \$12.83

Cobra Rates

UMR – Health Insurance renewal for 2021

Network - Choice Plus

KEYSTONE INSURERS GROUP –

A motion was made by Tim Shumaker and seconded by Andrew Hall to approve Keystone Insurers Group insurance plan to be effective January 1, 2021, Optum Transplant Policy Renewal Premium Rates, Cobra Rates and Network Choice Plus.

Vote: 2-0-1(Tim Shumaker abstained)

Administrator of the Plan: UMR

Network of Plan: United Healthcare Options PPO

CARES ACT RELIEF FUNDS TRANSFERRED TO COUNTY GENERAL

Transfer/claim adjustments to - County General - Commissioners

Claims:

\$ 378.86 From 1000-0068-22023 COVID-19 Keller PC – Camera/USB

Transfer:

\$ 72.00 To 1000-0068-10120 Covid-19 PT Judge 1-1-21

\$ 5.51 To 1000-0068-10000 S.S.

Cut a check:

\$1,755.42 From 1000-0068-22023 COVID-19

\$1,630.67 To 1159-0000-10119 Covid-19 OT 1-1-21 (\$2,445.88)
\$ 1,630.67 (.6667) (Warren Co Share - \$815.21)

\$ 124.75 To 1159-0000-10000 S.S. (187.11)
\$124.75 (.6667) (Warren Co Share - \$62.36)

Adjustments to credit -

A motion was made by Andrew Hall and seconded by Tim Shumaker to approve the claim adjustments to come out of the County General CARES Act Relief funds. Vote: 3-0

Spyglass

They received a bill for \$2,950.00 for the Annual SpyGlass contract from 10/24/20 to 10/23/21. They would like to terminate the contract. The County Attorney will be looking into matter.

Health Board Appointments

Brenda Hardy will be finding out who are the appointments, their titles and term limits.

**THE NEXT MEETING WILL BE TUESDAY,
JANUARY 19, 2021 9:00 A.M.**

Colleen Chambers

ATTEST

Colleen Chambers, Auditor

Brenda Hardy
BRENDA HARDY

Tim Shumaker
TIM SHUMAKER

Andrew Hall
ANDREW HALL